

## **REFUND REQUEST FORM**

Today's Date:
Parent or Guardian Name:  *Refund payment will be issued to this individual. (If handwritten, please print legibly).
Street Address: City: State: Zip Code:
Student ID#: Student Name: School Name: Payment Date:  *If date is not known, please provide approximate day, month and year.
Refund Amount: \$
Reason for Refund:
I CERTIFY THAT THIS REFUND IS DUE AND PAYABLE AND THAT PRIOR CLAIM HAS NOT BEEN MADE.
Parent or Guardian Signature:
Please Return Completed Refund Request Form to: refund@tempeunion.org
Food & Nutrition Refunds, Please Return Completed Form to: cmori@tempeunion.org
Allow 4-6 Weeks for Processing.
Site Administrator Approval